State Data Management System (SDMS)

Waiving Accommodations

CollegeBoard

Waiving Accommodations

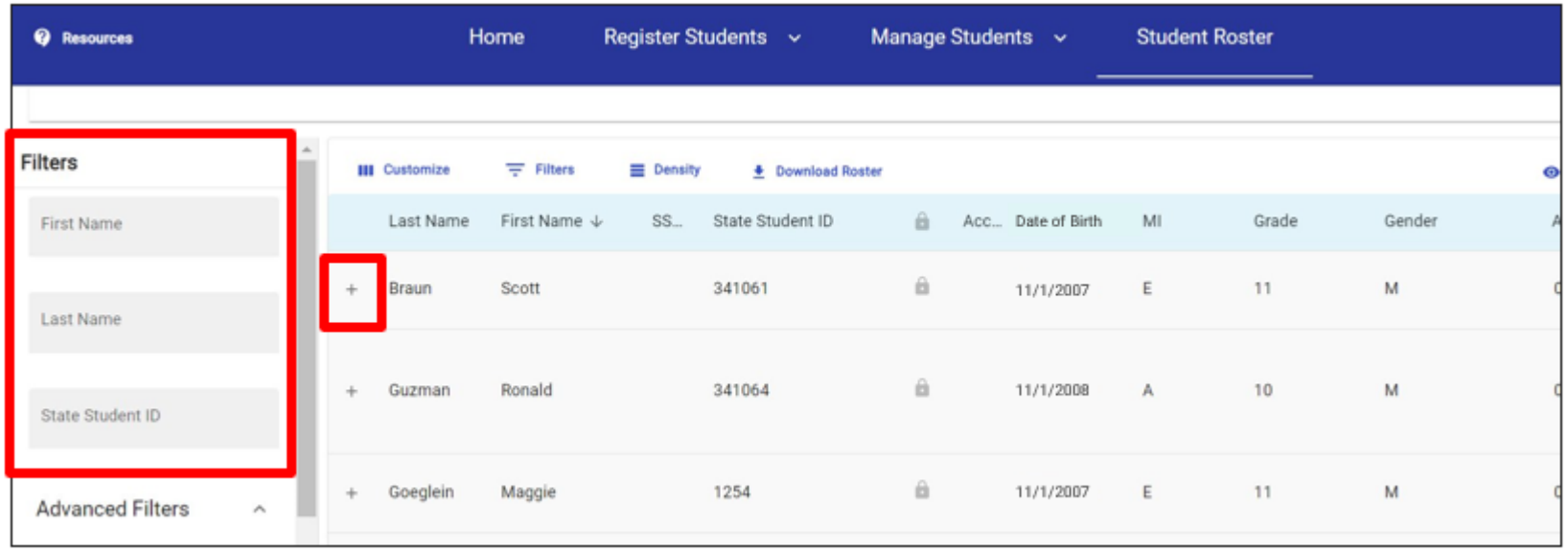
What to do if a student wants to waive an accommodation for this test only

- If a student has approved accommodations in their SSD Online profile but does not want to use them for the Spring 2027 <ASSESSMENTS>, the <PERMISSIONED STAFF FOR STATE> can waive their accommodations in SDMS.
  - Waiving a student's accommodations in SDMS applies to the Spring 2027 administration only.
  - To remove an accommodation from a student's profile entirely for all College Board assessments, remove the accommodation(s) in SSD Online.
- Prior to waiving any accommodations in SDMS, we recommend that the school obtain instructions in writing from the student's parent/guardian or the student (if 18 or older) regarding which accommodations to waive.
- Accommodations must be waived no later than 2 days prior to the student's digital test date to make sure the student's test package is configured properly. Students testing using a paper testing accommodation will need to have their accommodations waived no later than 4 days prior to their test date to ensure the correct paper testing materials can be shipped to the school.

Reminder: Finding a Student's Record

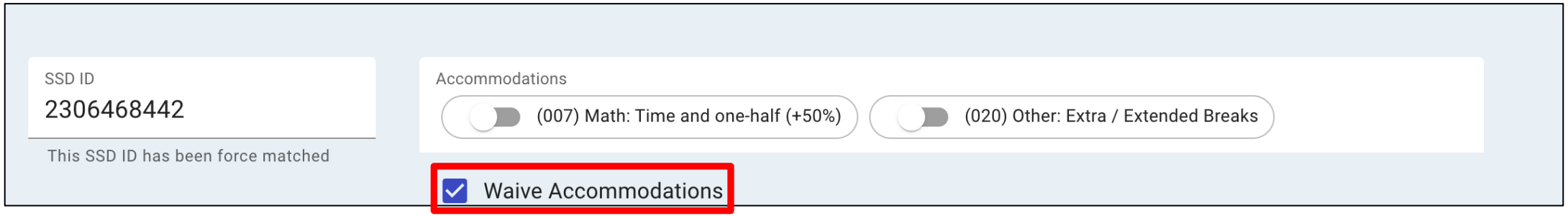
Searching from the Student Roster

- Use the filters on the left or scroll through the (alphabetical) roster.
- Click the **+ sign** to expand the student record and scroll to the **Testing Information** section.



Waiving an Accommodation in SDMS – Student Details Screen

Scroll to the section that display's the student's testing accommodations and click the checkbox "Waive the Accommodations"



Waiving an Accommodation in SDMS – Toggling for Waiver

Individual accommodations can be waived or retained

- Slide to the right the toggle button next to the specific accommodation the student does not want and press the blue Save button to apply the change.
- If a student changes their mind, you can use the toggle button to reinstate the accommodation.
- Accommodations must be waived (or restored) no later than 2 days prior to the student's online test date.
- Students testing with a paper accommodation need their accommodations waived (or restored) no later than 4 days prior to their test date.

