Opportunity Ambassador: Sample Recommendation Form

**[Recommendation Deadline]  
[How to Submit Recommendation]** Questions? Contact **[Educator]**

Dear **[Educator]**,

We’ve launched a College Board Opportunity Ambassador program with the goal of amplifying student voices in our mission to increase your students’ access to college and career. Student Ambassadors will work to engage and empower fellow students through the college planning process and encourage them to take advantage of opportunities to earn money for college.

[student name] would like to be a Student Ambassador and listed you as someone who could provide a recommendation for them.

Thank you in advance for your feedback on this student and helping us build a strong Student Ambassador team on our campus.

Sincerely,

**[Student Ambassador Program Lead]**

General Information

Teacher Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Role/Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Questions:

How long have you known the applicant and in what context?

Which three words come to mind when you think of this student?

How has this student executed leadership skills, inside and outside the classroom?

Describe a time when this student showed true leadership.

Do you think this student would be an effective Opportunity Ambassador?

On a scale of 1–5, how effective is the student at public speaking?

1 - Not Effective

2- Somewhat Effective

3 - Effective

4 - Very Effective

5 - Extremely Effective

On a scale of 1–5, how would you describe this student’s personality?

1 - Extremely Shy

2 - Shy

3 - Neutral

4 - Outgoing

5 - Extremely Outgoing