



AP[®] Coordinators

DEC
2015
EDITION

For You

Join the AP Coordinator Community

Connect with other AP Coordinators worldwide, engage in lively discussions, and share strategies. [Join today.](#)

AP Studio Art

[View this demo](#) of the Digital Submission Web application, which will be available in January, and [find a submission timeline](#).

Remember that AP Studio Art Exams are ordered separately from other exams.

AP Chinese and Japanese Exams on CD

Detailed information about exams on CD is available in the [2015-16 AP Coordinator's Manual](#) (.pdf/5.79MB). Please share this information with your

Professional Development

Summer Institutes

We have a variety of scholarships available for our weeklong AP Summer Institutes. [Learn more about eligibility](#) and encourage your teachers to apply. Deadline is Feb. 1, 2016.

APAC 2016

Join thousands of your AP colleagues for the [2016 AP Annual Conference](#) in Anaheim, Calif., July 13–17. Registration opens in January.

Free workshops

Learn how to effectively manage your school's AP program. [Find a free AP Coordinator workshop](#) in your region.

AP Readers

school's IT staff. If you have students taking these exams with accommodations, contact Services for Students with Disabilities as soon as possible. **Update:** Microsoft® Windows 10 Home, Windows 10 Pro, Windows 10 Enterprise, and Windows 10 Education are supported operating systems for 2016.

Encourage your AP teachers to lend their expertise at the June 2016 [AP Reading](#).

Important Links

- [Coordinating the Exam](#)
- [AP Course Audit](#)
- [Important Changes for 2015-16](#)

December Checklist

Coming soon

This month, you'll receive copies of the [2015-16 AP Coordinator's Manual](#) and the [2015-16 Bulletin for AP Students and Parents](#) (.pdf/1.9MB).

AP Potential

In early January, you'll receive your 2015-16 [AP Potential™](#) access code. Starting in 2016, AP Potential includes the entire SAT® Suite of Assessments.

AP Course Audit

Renew previously authorized AP courses for 2015-16 and submit syllabi and AP Course Audit forms for all 2015-16 AP courses. Deadline is Jan. 31,

Contact Us

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(for AP Coordinators outside the United States)

[Coordinator Comment Form](#)

2016. Visit the [AP Course Ledger](#).

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