

2016 AP® Completing Your Answer Sheet Correctly

for students in India



Before Exam Day...

Read carefully – **Exam Day Policies**:

https://apstudent.collegeboard.org/takingtheexam/exam-policies

- 1. <u>Bulletin for AP Students and Parents</u> https://secure-media.collegeboard.org/digitalServices/pdf/ap/2015-16ap-bulletin-students-parents.pdf
- 2. <u>Know what to do (and not to do) on exam day</u> https://apstudent.collegeboard.org/takingtheexam/exam-policies/exam-day-policies

Also review the India AP Student Supplement provided by your test center or your India College Board Representative.



What to bring and not to bring to exams (from the <u>Bulletin for AP Students and Parents</u>)

You can use wooden **Number 2** or **HB** pencils, but not 2B or mechanical pencils.

Your six-digit code should be on your admission ticket.

You'll get your AP Student Pack at the exam. Don't forget to bring valid passport or photo ID!

WHAT TO BRING TO THE EXAM ROOM

Several sharpened No. 2 pencils with erasers, for all responses on your multiple-choice answer sheet. (Students outside the U.S.: bring HB or No. 2 pencils.)

Pens with black or dark blue ink for completing areas on the exam booklet covers and for free-response questions in most exams.

Your 6-digit school code. Home-schooled students will be provided with their state's or country's home-school code at the time of the exam.

A watch that does not have Internet access, does not beep, and does not have an alarm.

Up to two approved calculators with the necessary capabilities if you are taking the AP Biology, Calculus, Chemistry, Physics, or Statistics Exams. Visit **apstudent.collegeboard.org/apcurse** to find the calculator policy for your subject. For a list of approved graphing calculators, visit www.collegeboard.org/ap/calculators.

A ruler or straightedge only if you're taking an AP Physics Exam. Protractors are not allowed.

Your AP Student Pack. If you do not attend the school where you are taking the exam, you should also bring a current government-issued or school-issued photo ID.*

Your Social Security number (for U.S. citizens)** for identification purposes (optional). If you provide your number, it may appear on your AP score report.

If applicable, your SSD Student Accommodation Letter, which verifies that you have been approved for a testing accommodation such as braille or large-type exams.

WHAT NOT TO BRING TO THE EXAM ROOM

Electronic equipment (cell phone, smartphone, laptop, tablet computer, etc.), portable listening or recording devices (MP3 player, iPod, etc.), cameras or other photographic equipment, devices that can access the Internet, and any other electronic or communication devices. School-owned handheld recording devices are allowed only for the AP world language and culture exams and the AP Music Theory Exam.

Books, compasses, protractors, mechanical pencils, correction fluid, dictionaries, highlighters,⁺ notes, or colored pencils.⁺

Scratch paper; notes can be made on portions of the exam booklets or, for Chinese Language and Culture and Japanese Language and Culture, on scratch paper provided by the proctor.

Watches that beep or have an alarm or smartwatches.

Computers.+

Reference guides, keyboard maps, or other typing instructions.

Clothing with subject-related information.

Food or drink.⁺

During the exam: Only approved pens and pencils are allowed on desks. Pencil cases, food and drink are not allowed!

If you bring these to the test center, they will not be allowed into the exam room.

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Please Note:

LISTEN TO YOUR PROCTOR'S STEP-BY-STEP INSTRUCTIONS CAREFULLY.

DO NOT SKIP AHEAD. The Proctor will instruct:

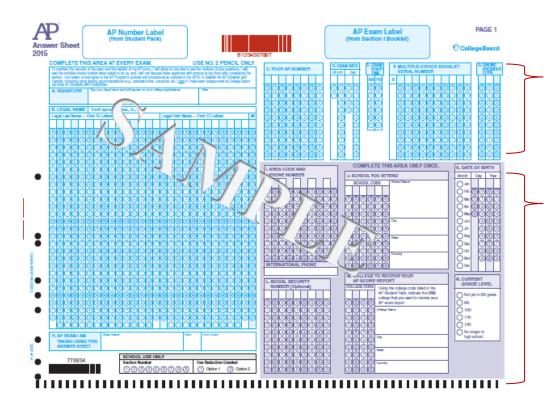
- 1) how to complete the answer sheet,
- 2) when to open exam materials,
- 3) when to start or finish each section or part, and
- 4) how to get your AP scores

DO NOT OPEN ANY EXAM MATERIALS UNTIL YOU ARE TOLD TO DO SO.



AP Answer Sheet - Overview

The answer sheet has 4 pages.



BLUE sections

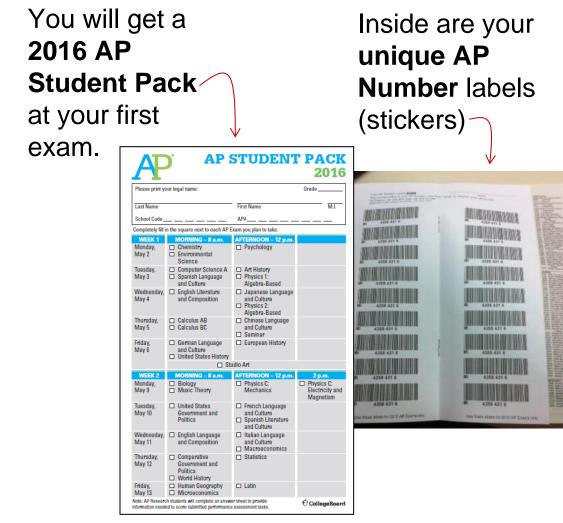
- Complete blue fields at EVERY exam.

PURPLE sections

- Complete purple fields only ONE TIME, at your first exam.
- If taking multiple AP exams, leave purple fields blank after the first exam.



AP Student Pack & AP Number



IMPORTANT

- Use only 2016 stickers on your exam materials to track your scores.
- Keep your AP Number to get your scores in July.
- DO NOT SHARE YOUR AP NUMBER.
- DO NOT USE AP Numbers from more than one Student Pack (otherwise your scores will not be on one report).

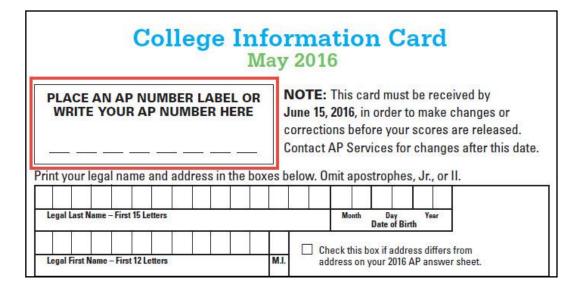


AP Student Pack

• Write your name on the upper right-hand corner of the sheet of AP number labels (stickers) in the center of the Student Pack.



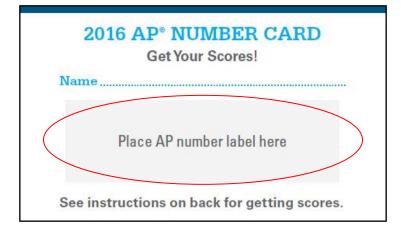
 Place one label on the back cover of the Student Pack in the top left-hand corner of the College Information Card.





AP Number Card

- Take an AP number label and place it on the AP number card attached to the back cover of your Student Pack.
- Write your name on the card.
- Remove the card from the booklet, and keep it in a safe place.



Don't lose your AP Number!

- AP scores will be online only.
- You will need your AP Number to view and send your scores online.



Front Cover of the Student Pack

 Print your grade level, last name, first name, and middle initial.

AP [°]	AP STUDENT	PACK 2016
Please print your legal name:		Grade
Last Name	First Name	M.I.
School Code	AP#	

- Print your six-digit school code or self study code (found on your admission ticket).
- Print your AP number in the spaces indicated.
- Check the box next to each AP Exam you plan to take this year.



Important!

AP score reports contain **all** of your AP scores from each testing year, so it is important to provide consistent information from year to year.

- Provide your full legal name.
- Use the SAME name on every answer sheet, every year. If it is not the same, all your scores may not be on the same report.
 - Example:

2015 – Last Name = Smith-Lee; First Name = Debi

2016 – Last Name = Smith-Lee ; First Name = Debi 🗹

Last Name = SmithLee; First Name = Debi 😣



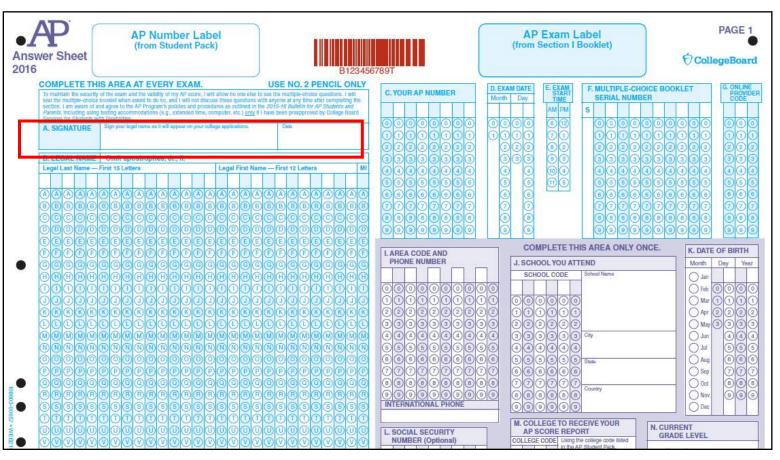
Place an AP number label (sticker) from your 2016 Student Pack in the box at the top left of the answer sheet.

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Item A (Signature): Sign this when instructed by your proctor



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12

Item B (Legal Name): Print your legal name: last name, first name, and middle initial, and fill in the corresponding circles.

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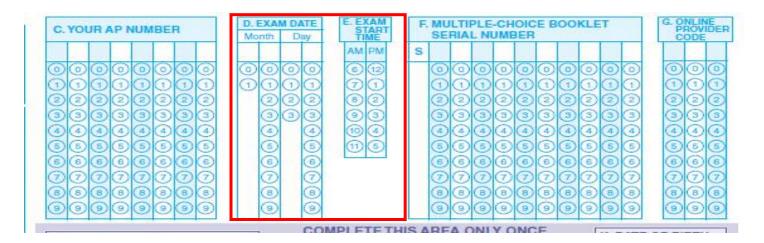
Item C (AP Number): Copy the AP number from the label on your answer sheet. Fill in the circles.

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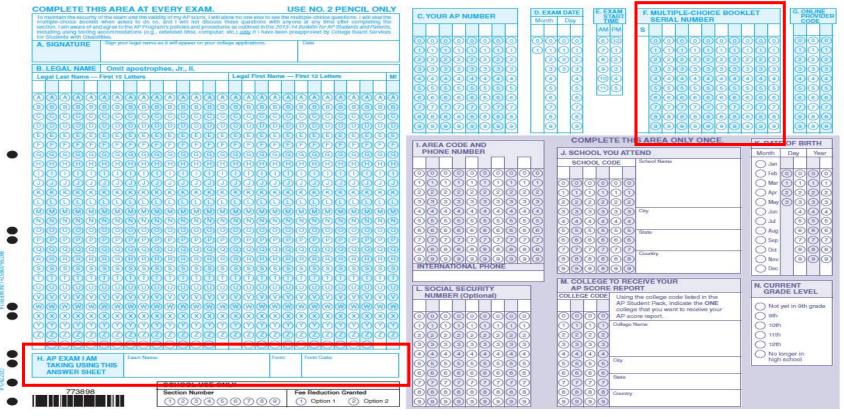
Item **D** (Exam Date): Put the date you are taking the exam.

Item **E (Exam Start Time)**: Put the approximate start time of the exam. For example, if it will be around 9:05AM when you start your exam, fill in the circle for 9 AM.





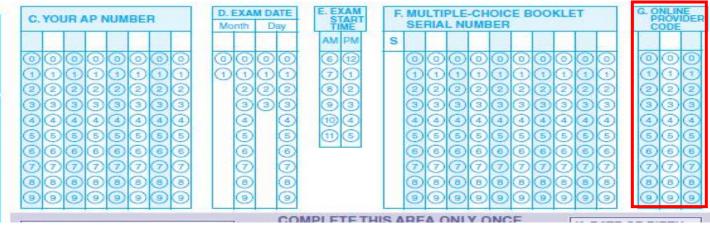
Item **F** and **H**: Listen to your proctor to find your multiple choice booklet serial number and exam form and form code.





Item G (Online Provider Code): If you participated in online AP courses or exam review from any of the providers listed in your AP Student Pack, put that 3-digit code here. Leave this blank if you do not know or did not participate in such courses.

Students at USIEF test centers – you may be instructed to put a different code for your USIEF center here.



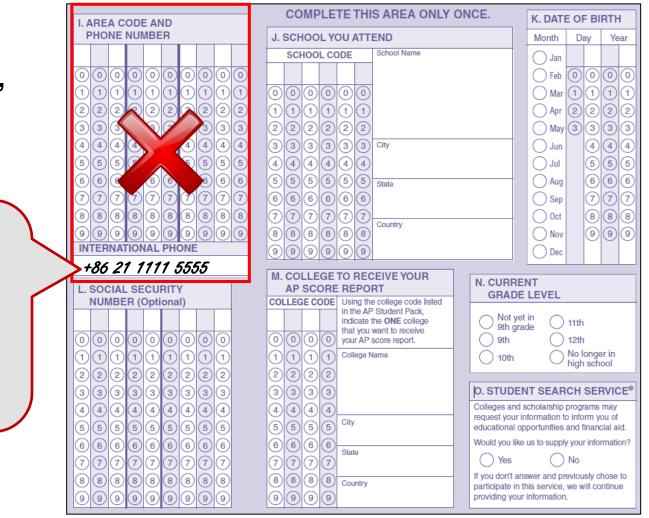
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In Item I (Area Code and Phone Number), for students outside the U.S:

Write your phone number here.

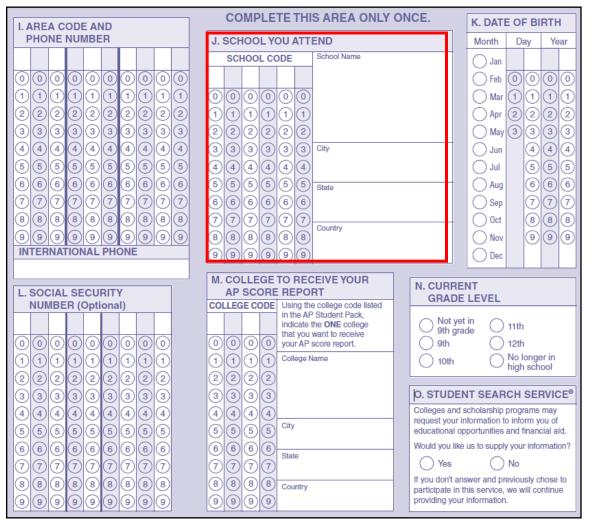
Do not fill in the circles.





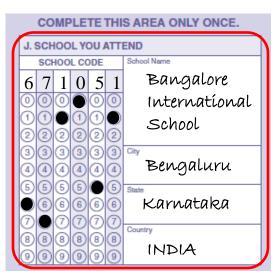
- In Item J, print the school code you printed on the front of your Student Pack, and fill in the circles.
- Then print the name, city, state, and country of your school.

See next slide for examples

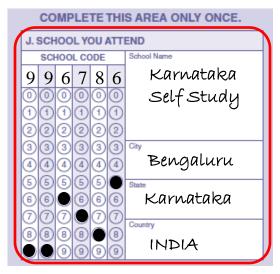




Answer Sheet Page 1 Item J - examples



Sample for a student attending a school with a school code.

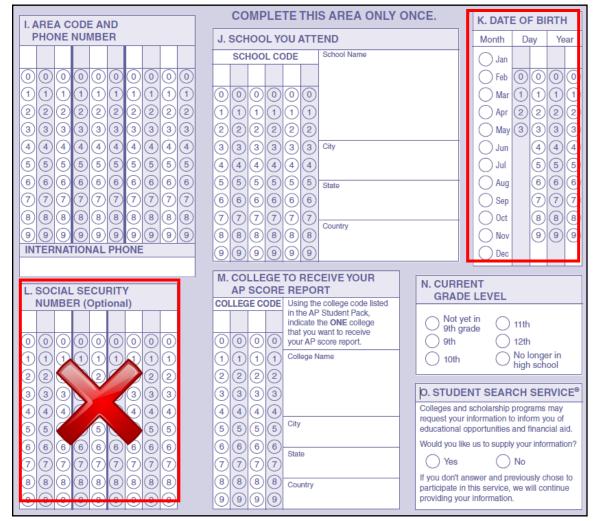


Sample for a student attending a school without a school code in <u>Bengaluru</u>.



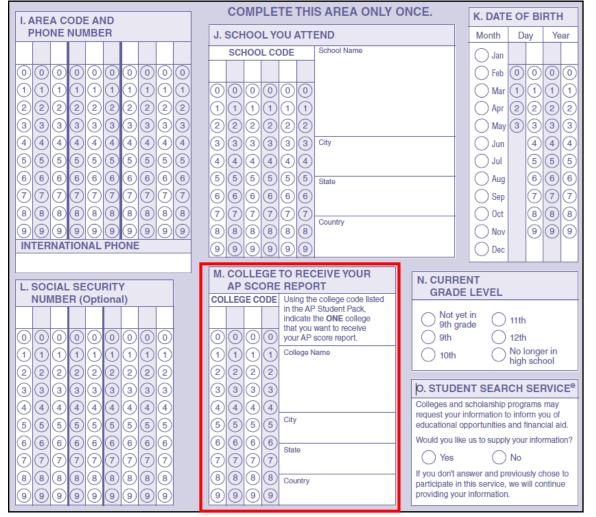
- Complete Item K (Date of Birth).
- Item L is for U.S. residents only. Leave this blank.

However, please provide your Social Security number if you provided it on previous AP Exams.





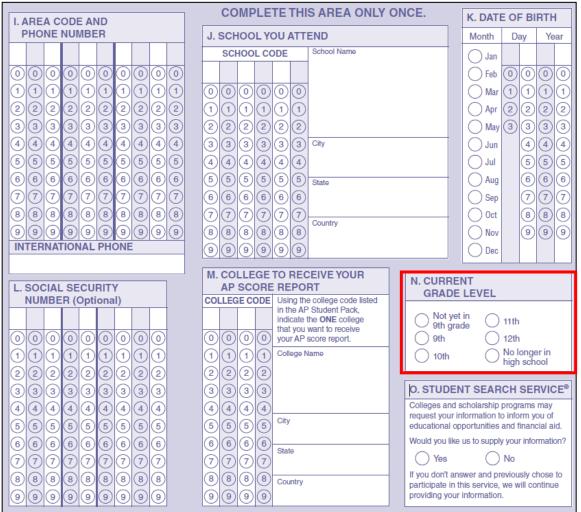
- Optional To send your scores to a college, complete
 Item M (College
 Code). The list of college codes is in your Student Pack.
- The first score report you send to a college is free. If you know the college you want to receive a report, you indicate the college code on exam day.
- You can also leave the college code blank if you are undecided. The score report sent to colleges will include scores for every AP Exam you have ever taken, unless you withhold or cancel an exam score by June 15, 2016.



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 Complete Item N (Current Grade Level).





- Item O: Do you wish to participate in the Student Search Service[®]?
 - If you mark "Yes," the email address on the answer sheet will be provided to colleges, universities, scholarship programs, and educational opportunity organizations.
 - Your AP Exam scores will not be shared.

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request your info educational opp	ormation to inform you of
request your info educational opp	ormation to inform you of ortunities and financial aid.



In **Item R**, print your complete mailing address, including the ZIP or postal code. Print the INDIA country code (**260**). **Fill in the circles.** Be sure to fill in a circle for State ("**Other**"). See next page for example.

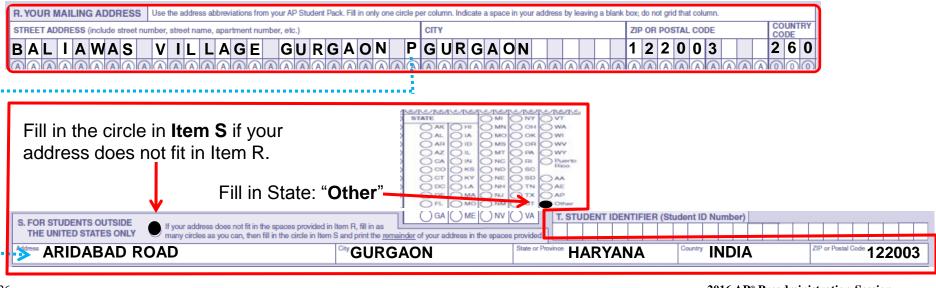
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Answer Sheet Item Q - Example

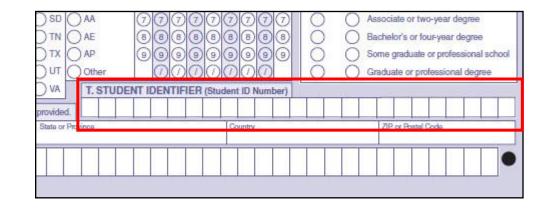
- If your Street Address does not fit in the spaces provided in **Item Q**, write as much as you can in Street Address, City, Zip or Postal Code, and Country Code ("**260**" for India).
- Fill in the circles (or your information will not be processed)
- Then fill in the circle in **Item R**. Write the <u>remainder</u> of your address (what you cannot fit in Item R) in the spaces provided.
- Fill in State: "Other"

Sample Address: BALIAWAS VILLAGE, GURGAON-PARIDABAD ROAD HARYANA, GURGAON INDIA 122003





- Optional In Item T, if you have a student identifier or student ID number issued by your state, district, or school, enter that number here.
- You will be able to use your student ID number to access your AP scores online.
- If you do not have a school ID number,
 Ieave this blank.





- In Item U, provide your email address so the College Board can send you important information about your scores.
- If you have a College Board account*, be sure to use the same email address you used to create your account.



* If you took AP Exams in 2015, SAT, or PSAT exams before, you may already have a College Board account. Use the same email from the account or else you may not able to view your 2016 AP scores from your existing account.



- Complete Items V and W.
- In Item X, there are two questions. If you identify with multiple races and ethnic groups, you may mark all the choices that apply to you.
- In Item Y, in the first column, indicate the highest level of education of one parent/guardian, and indicate whether this is your mother/female guardian or father/male guardian. Then, if applicable, indicate the highest level of education or your other parent/guardian in the second column, and indicate whether this is your mother/female guardian or father/male guardian.





Starting your exam...

- Check that all of the information provided is correct.
- Your proctor will hand out exam packets and will time each section. DO NOT OPEN UNTIL TOLD; DO NOT SKIP AHEAD!
- There is a scheduled break in between Section 1 and Section 2. Do not discuss the exam during this time!
- Remember to take your AP number card with you. Do not lose your AP Number.
- You must stay until the end of each section and the entire exam. You may not leave early.



Questions about Your Student Pack

- What if I test at more than one test center? Use the same 2016 AP Number at all test centers. For example, if you test at a Delhi test center and then go to Jaipur for another AP Exam, bring your Student Pack and/or AP Number from the Delhi Test Center with you. Do not accept a new Student Pack/AP Number from the Jaipur test center.
- What if I lose my Student Pack or AP Number? If you lose your Student Pack or if you run out of stickers, you can just write your AP Number on your answer sheets and booklets. If you lose or forget your AP Number, ask your test center supervisor.
- Is my AP Number the same every year? No, you get a new Student Pack/AP Number every year. If you took AP exams in 2015, do not use your 2015 AP Number. You must use only your 2016 AP Number.

