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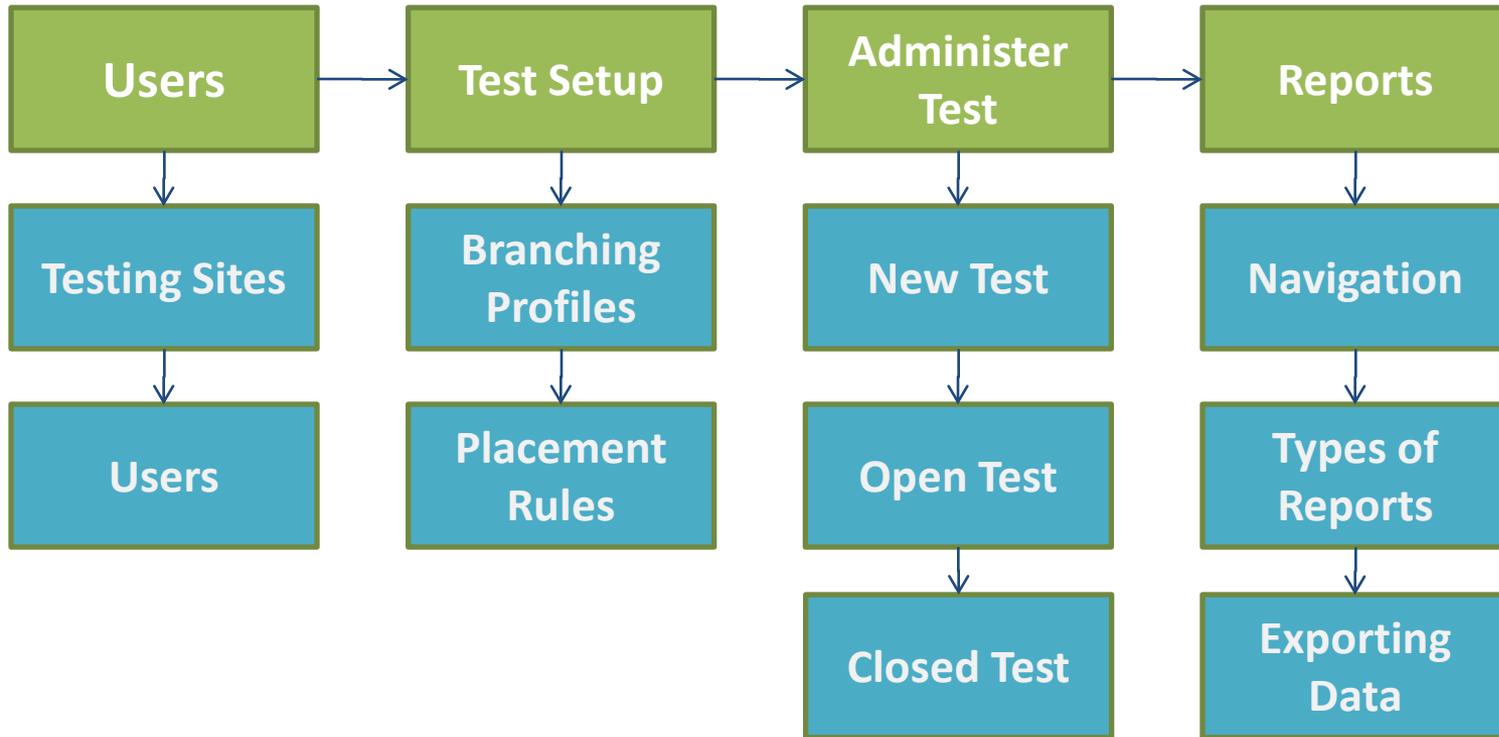ACCUPLACER®
Revealing Potential. Expanding Opportunity.

ACCUPLACER Reporting

Professional Development Series
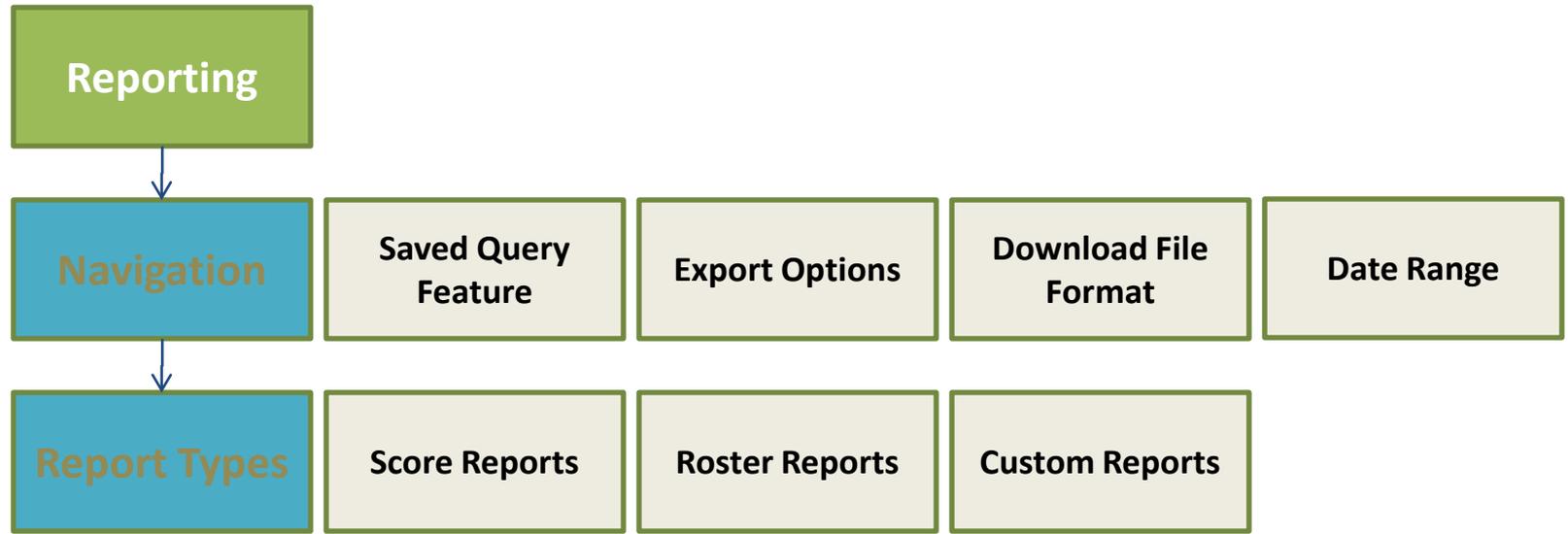
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Four Main Tabs - Review

Users	→	Test Setup	→	Administer Test	→	Reports
↓		↓		↓		↓
Testing Sites		Branching Profiles		New Test		Navigation
↓		↓		↓		↓
Users		Placement Rules		Open Test		Types of Reports
				↓		↓
				Closed Test		Exporting Data

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Reports Tab

Reporting				
Navigation	Saved Query Feature	Export Options	Download File Format	Date Range
Report Types	Score Reports	Roster Reports	Custom Reports	

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Report Permission Levels/Users

*Institution Reporter	• Ability to create and print reports containing ALL data across all testing sites within the Institution
Site Reporter	• Ability to create and print reports with ALL data from their site only
*Institution Score Reporter	• Ability to access and print ONLY ISRs from all testing sites within the Institution
Site Score Reporter	• Ability to access and print ONLY ISRs from their testing site only
*Institution Writeplacer Reporter	• Ability to print essays from all testing sites within the Institution
Site Writeplacer Reporter	• Ability to print essays from their testing site only

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Report Types

Reports

Home > Reports

Reports

- > **Individual Score Report**
- > **Placement Roster Report**
- > **Course Roster Report**
- > **Score Roster Report**
- > **Demographic Information Reports**
- > **WritePlacer Response Report**
- > **Diagnostic Test Reports**
- > **Test Unit Reports**
- > **Custom Reports**

Home | Users | Test Setup | Administer Test | Reports | Resources | Order Tests

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Individual Score Reports
After Student Completes a Test/Batch Printing Available

Individual Score Report (left panel)
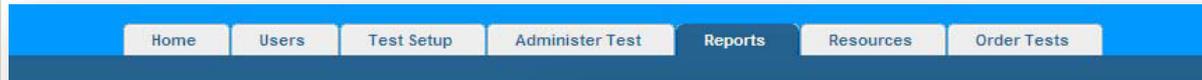
Home > Reports > Individual Score Report > Individua...

Individual Sco

← Back

For optimal printing results, please ensure your browser i

Institution Name	Creation Time
*Sample College	2010-05-12 17:49 EDT

Export Options: Delimited Text | CSV | Excel | XML

1 to 10 out of 63 items

☐	Student ID ⇕	First Name ⇕
☐	105105	Sharon
☐	111221111	Student
☐	1122111	Sample
☐	123412345	Sample
☐	44344333	Sample
☐	44444	Sample
☐	444554444	Sample
☐	444554444	Sample
☐	444554444	Sample
☐	444554444	Sample

1 to 10 out of 63 items

Export Options: Delimited Text | CSV | Excel | XML

← Back

Individual Score Report (right panel)

Individual Score Report

Student Name	Student ID	Major Name
Sample Student	444554444	---Omitted---
Date of Birth	**Date of Testing**	**Site Name**
1930-01-29	2009-03-13	Main Campus

Message from the Institution

Please take this report to SSB 210 to complete your enrollment.

Time Record:

Test Started	Test Completed	Total Time
2009-03-13 06:23 PM EDT	2009-03-13 06:24 PM EDT	00Hr:00Min:21Sec

Test Results

Test Name	Score
Statistics First Test	5 (5 items correct out of 8 total items)

Category Name	Score
Means	1
Standard deviations	1
Modes	1
Medians	2

Individual Score Reports
Diagnostics/Batch Printing Available

Diagnostic Individual Score Report

Printing Tip – set browser to print background images

In Windows – MSIE browser	In Windows - Mozilla Firefox browser	For Apple Safari - OSX 10.2/10.3
• From the pull down menus click on: Tools, Internet Options, Advanced • Under Printing click to enable: "Print Background Colors and Images"	• From the pull down menus click on: File, Page Setup • Under Options click to enable: "Print Background Colors and Images".	• By default, Safari will print the colors in the backgrounds of tables

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Placement Roster Reports

***Create course groups under test set up tab/placement levels**

Course Roster Reports

Home | Users | Test Setup | Administer Test | Reports | Resources | Order Tests

Course Roster Report Search Results

← Back   **Modify Your Search Criteria**   **Print**

Institution Name
Main Campus

Creation Time
05/12/2010 18:01 EDT

Test Date Limit
From: 02/01/2009   To: 08/12/2009

Course(s)

Export Options: Delimited Text | CSV | Excel | XML

1 to 5 out of 5 items   < Previous | **Page: 1** | Next >

Course Name	Student ID	First Name	Last Name	Birth Date	Test Date	Reading Comprehension	Sentence Skills	Arithmetic
ENGL 0103	444554444	Sample	Student	01/29/1930	07/13/2009	27	75	84
MATH 0133	444554444	Sample	Student	01/29/1930	07/13/2009	27	75	84
READ 1103	444554444	Sample	Student	01/29/1930	04/16/2009	28		
READ 1103	444554444	Sample	Student	01/29/1930	07/13/2009	27	75	84
Study Skills	444554444	Sample	Student	01/29/1930	07/13/2009	27	75	84

Score Roster Reports

Home	Users	Test Setup	Administer Test	Reports	Resources	Order Tests

Home > Reports> Score Rosters >Score Roster Report Search Results

Score Roster Report Search Results

[← Back]   [Modify Your Search Criteria]   [Print]

School Name
Sample College

Creation Time
01/02/2009 20:46 EST

Test Date Limit
From: 03/01/2009   To: 01/02/2009

Export Options: Delimited Text | CSV | Excel | XML

1 to 4 out of 4 items   View 10 per page

Student ID	Last Name	First Name	Test Date	Site ID	Elementary Algebra	Reading Comprehension	Sentence Skills
108108	Simpson	Theona	18/01/2009	000004-001	118	-	-
109100	Thompson	George	21/01/2009	000004-001	113	94	100
109109	Rogers	Russell	18/01/2009	000004-001	105	80	82
123456	Jones	Bill	21/01/2009	000004-001	27	-	-

1 to 4 out of 4 items   View 10 per page

Export Options: Delimited Text | CSV | Excel | XML

[← Back]   [Modify Your Search Criteria]   [Print]

Demographic Information Reports
Standard and Local Background Questions (summary)

Demographic Information Reports
Standard and Local Background Questions (Individual Student)

Demographic Information Reports
Student Contact Information/Basic Student Information Fields

WritePlacer Response Report
Batch printing available

Diagnostic Test Reports
Individual Score Roster

Home > Reports > Diagnostic Test Reports > Diagnostic Test Score Roster Report Search Results

Diagnostic Test Score Roster Report Search Results

[← Back]   [Modify Your Search Criteria]   [Print]

School Name	Creation Time	Test Date Limit	
Sample College	2009-11-02 11:56 EST	From: 2009-10-03	To: 2009-11-02

Export Options: Delimited Text | CSV | Excel | XML

1 to 4 out of 4 items   < Previous | **Page: 1** | Next >

Student ID ⬍	Last Name ⬍	First Name ⬍	Test Date ⬍	AR - Integers and Fractions	AR - Decimal Numbers	AR - Percent	AR - Estim, Ordering, Numb. Sense	AR - Word Problems
44455444	Gray	Wilson	2009-11-02	10	4	5	6	8
55544666	Johnson	Susan	2009-11-02	1	1	1	3	1
66655444	Madison	James	2009-11-02	12	15	10	6	7
77788999	Murray	Phillip	2009-11-02	9	12	7	9	6

1 to 4 out of 4 items   < Previous | **Page: 1** | Next >

Export Options: Delimited Text | CSV | Excel | XML

[← Back]   [Modify Your Search Criteria]   [Print]

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Diagnostic Test Reports

Test Summary/By Domains

Home > Reports > Diagnostic Test Reports > Diagnostic Test Summary Reports > Diagnostic Test Summary Report Search Results

Diagnostic Test Summary Report Search Results

← Back   Modify Your Search Criteria   Print

ⓘ Values for category percentages are rounded and may not total to 100%.

School Name	Creation Time	Test Date Limit		
Sample College	2009-11-03 10:48 EST	From: 2009-10-04	To:	2009-11-03

Export Options: Delimited Text | CSV | Excel | XML

1 to 5 out of 5 items   < Previous | **Page: 1** | Next >

Test Name ▲	Domain ▲	Needs Improvement ▲	Limited Proficiency ▲	Proficient ▲	Mean Score ▲	Standard Deviation ▲	Total Students ▲
Diagnostic Arithmetic	Computation with Integers and Fractions	25%	25%	50%	8	4.83	4
Diagnostic Arithmetic	Computation with Decimal Numbers	50%	0%	50%	8	6.58	4
Diagnostic Arithmetic	Problems Involving Percent	25%	50%	25%	5.75	3.77	4
Diagnostic Arithmetic	Estimation, Ordering, and Number Sense	25%	75%	0%	6	2.45	4
Diagnostic Arithmetic	Word Problems and Applications	25%	75%	0%	5.5	3.11	4

Test Unit Reports
Activity of individual tests of a date range

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Test Unit Reports
Check to see if units were added/units used for date range

Unit History Report Results

| ← Back | | Modify Your Search Criteria | | Print |

Institution Name	Creation Time	Test Date Limit	
Sample College	2009-02-02 13:34 EST	From : 2009-01-04	To : 2009-02-

Export Options: Delimited Text | CSV | Excel | XML

t of 22 items   < Previous | **Page: 1** 2 3 | Next > Show All

tion ID ⇕	Site Name ⇕	Transaction Date ⇕	Units Consumed ⇕	Units Added ⇕	Reference Number ⇕	Type ⇕	Remarks
	Demo Site	2009-01-18	0	25	109	DEMO	FROM Colle Board TO D Site. UNITS
	Main Campus	2009-01-18	0	100	112	FREE	-
	Sample College	2009-01-18	0	100	113	PURCHASE	-
	Main Campus	2009-01-18	1	0	118	CONSUMED	1.0 UNITS CONSUMED FOR Readir Comprehen BY Main Campus
	Main Campus	2009-01-18	1	0	120	CONSUMED	1.0 UNITS CONSUMED FOR Senten Skills BY Ma Campus

Custom Reports

Allows you to tailor and customize info to include in the report

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Home	Users	Test Setup	Administer Test	Reports	Resources	Order Tests

Home > Reports >Custom Reports

Custom Reports

[← Back]   [Modify Your Search Criteria] [Print]

Institution Name   **Creation Time**   **Test Date Limit**
First Site   2009/01/11 03:14 CST   **From** 11/12/2008   **To**   11/01/2009

Export Options: Delimited Text | CSV | Excel | XML

1 to 10 out of 77 items   < Previous | **Page: 1** 2 3 4 5 6 7 8 | Next > Show All

Address ⬍	Birth Date ⬍	City ⬍
Here	20/03/1988	Some City
Here	20/03/1988	Some City
Here	20/03/1988	Some City
sdfsdf	01/01/1930	sdfsdf
sdfsdf	01/01/1930	sdfsdf
sdfsdf	01/01/1930	sdfsdf
sdfsdf	01/01/1930	sdfsdf
sdfsdf	01/01/1930	sdfsdf
sdfsdf	01/01/1930	sdfsdf
sdfsdf	01/01/1930	sdfsdf

1 to 10 out of 77 items   < Previous | **Page: 1** 2 3 4 5 6 7 8 | Next > Show All

User Defined Fields

Allows you to add additional student info that can be used in Placement Rules and Reports

- Examples of User Defined Fields
- Scores from essays graded by your faculty
- Scores from Local Tests not administered through Accuplacer Local Tests
- Scores from other tests: SAT, ACT

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Navigation
Creating a Query

If there are reports you generate frequently, you can build a query that allows you to quickly repeat the task:

1. Select the fields to be included in your report
2. Select **Create a New Query**
3. Name your Query then click **Save**
4. All Queries can be edited or deleted

Navigation
Exporting Options

Export Options: Delimited Text | CSV | Excel | XML

Download File Format Settings

Header Formats:	⦿ Included header in output file ○ Do not include header in output file
Date Format:	DD/MM/YYYY ▾
Text Delimited:	⦿ Pipe ○ Comma ○ Semi-Colon ○ Fix Length Fields
File Formats:	⦿ Windows ○ Unix/Linux ○ Macintosh

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Navigation
Searching

User Resources

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ACCUPLACER Resources

- Electronic Discussion Group (EDG)
- Senior Assessment Manager for your region
- Technical support 80+ hours per week
  - **1-800-607-5223**
  - **info@accuplacer.org (Help Desk)**
- Admitted Class Evaluation Service (ACES)
- Research/best practices guides

For more information about ACCUPLACER, visit: www.collegeboard.com/accuplacer

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Admitted Class Evaluation Service

- Provides probability tables for cut scores and a course grade of B or higher/a course grade of C or higher
- Presents non-technical analyses of student data with interpretive text that highlights key findings
- Can be shared with policy makers with documentation that supports placement decisions at a specific institution or within a system

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