

# CLEP Student ID Form

**Attention Test Center Administrator:**

This form is valid only if signed and sealed by a notary or school official (Counselor or Principal). Forms signed by school officials must be printed on school stationery.

Do not accept as valid identification outside of the United States. This form is valid for one year\*  
(Please see the next page for instructions)

The student described and pictured below is a student at the school listed below or is a homeschooled student and has signed this document in my presence. I have applied my official school or notary seal, ensuring that the seal has been placed on a portion of the student's picture.

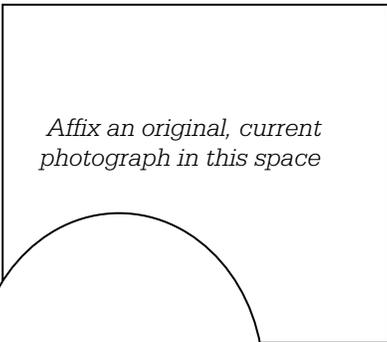
**Name of School Official or Notary:** \_\_\_\_\_  
(Please print)

**School Official or Notary Signature:** \_\_\_\_\_ **Date\*:** \_\_\_\_\_

**Name of School:** \_\_\_\_\_ **City:** \_\_\_\_\_ **State** \_\_\_\_\_

**Name of Student:** \_\_\_\_\_  
(Please print)

**Student Signature** (in presence of school official or notary): \_\_\_\_\_ **Date\*:** \_\_\_\_\_



**Student's Date of Birth:** \_\_\_\_\_

**Sex:** M F (Circle one)

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**Student: You are required to sign this form below on each test day. Please bring this form every time you test.**

**Test Center Staff: Please complete the Test Date on each separate testing day.**

I am the person whose signature, description, and picture appear above. I am signing this document (below) in the presence of **test center staff** on the test day(s). My signature attests to the truthfulness of the statements made on this document.

**Student Signature:** \_\_\_\_\_ **Test Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Test Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_ **Test Date:** \_\_\_\_\_



## Instructions for Issuing the Student ID Form

### Authorized School Official or Notary Public:

Issue this form to students who need a photo ID for test-taking purposes as follows:

1. For the School Official – Copy the form onto school stationery\*.
2. Instruct the student to:
  - Print his or her name and date of birth.
  - Circle his or her sex.
  - Affix a current recognizable photo of him/herself in the space provided.
  - Sign the form in your presence.
3. Apply the official school/notary seal in the space provided, ensuring that it overlaps a portion of the photo.
4. Sign and date the form.

### Student Reminders:

1. Keep this form in a safe place
2. Bring the form to the test center each time you take a CLEP exam.
3. Sign the form in the presence of the test center staff.

The test center staff will write in the test date. The form is valid for one year after the date recorded on it when first issued.

\* Schools denote public, private or charter institutions. Homeschools should not copy the form onto school stationery